



TANUJ GAUTAM

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OPERATION OF PLANT AND MACHINERY

- Dynamic & proactive professional with **13 years of experience** in **Operations of PLANT AND MACHINERY**.
- Possess techno-commercial skills, material management, quality management and safety measures while performing with cross-functional skills and ensuring timely deliverables within pre-set cost parameters.
- Expertise – Manufacturing, production planning control, material management , project management planning ,power BI .

Education

- PGDM (Operations Management), IMT CDL, GHAZIABAD
- B.E Mechanical, ANNA UNIVERSITY, CHENNAI
- Certificate course in MANUFACTURING TECHNOLOGY (MSME TOOL ROOM, HYDERABAD)
- Certification in lean Six Sigma Green Belt
- Certification in SAP Material Management
- Certification in POWER BI.

PROFESSIONAL EXPERIENCE

PUSHPAK AEROSPACE AND DEFENCE

MARCH 2023- TILL DATE

BUSINESS DEVELOPMENT MANAGER -DELHI

- Customers visits, representing company at various drone's expo
- GeM tender clarification, and helps in tendering documents submission
- Getting company registered with NADDSO and drone associations
- Helping company to gets PO released from various govt / private organization
- Follow up and payment release work with various customers in north
- Helped in getting FICCI drone committee membership which provides various platforms to showcase our products and services
- Helping company to get DGCA CERTIFIED drone training organization
- Daily meeting with business development team for follow up and pending targets of customers

**MAHINDRA DEFENCE SYSTEMS LIMITED (MDSL) & BAE SYSTEMS JV, FARIDABAD
JAN 2019 – DEC 2022**

Working as Assistant Manager (Assembly, Integration & Testing) of M 777 HOWITZER GUNS.

- We do assembly of various parts and components like lower carriage, saddle, cradle, elevation gear box, traverse gearbox, canon tube and do all parts testing in plant before sending for final firing in Pokhran firing range.
- Initiate and monitor the safety training and technical skill training programs in the workshop to achieve zero accidents.
- Monitor the effective operation of all kinds of goods on the shop floor according to the relevant signs and guidelines under 5S management.
- Delivery the information from the management team to the shop floor and ensure the effective implementation of relevant policy and procedure.
- Monitor the authenticity and accuracy of bill reimbursement and inventory accounting process; Check the variance analysis of abnormal information and evaluate the rectification progress of existing issues.
- Monitor the daily management, maintenance of equipment, facilities and tooling

- Monitor the identification and protection tasks for purchased, in-production or finished products on the shop floor.
- Mentor new employees and initiate training program of multi-skilled talent development.
Initiate cost-saving programs of reducing energy consumption of equipment, oil, auxiliary materials and other original units

**GEOSTEEL LLC, GEORGIA
Feb 2013 - SEP 2018
PROJECT ENGINEER**

- Lead the operations, manufacturing, continuous improvement, productivity improvement teams. Drive improvements via performance measurement, 5S, visual management mistake proofing, TPM etc. Analyzed processes to determine areas for improvement, increased efficiency and cost reduction.
- Responsible for the implementation of TPM expedients on the production area. Adopting LEAN approach
 - Involved in Project Scheduling, Contracts Management, Materials Management and Cost control.
 - Managing and coordination in procurement and operations from the beginning to the delivery.
 - Planning, Scheduling & Implementation of Maintenance procedures to optimize plant availability & reliability.
 - Responsible for Inventory management of tools, spares and equipment.
 - Troubleshooting Industrial Automation systems (Electro Mechanical, Hydraulics), diagnosing and reducing breakdown problems with implementation of RCA, CMMS, LEAN and CAPA to improve plant availability.
 - Supervised implementation and compliance of various training and knowledge transfer programs.
 - Monitoring product and process metrics (KPIs) to provide visibility to the Management
 - Leading the Materials Management to achieve inventory turns and balance, for defined targets (push-out analysis to reduce stock and identify specific cost reduction opportunities).
 - Support On-Time delivery objectives, analyzing critical paths within schedules, developing and presenting KPI metrics
 - Involved in Project Scheduling, Contracts Management, Materials Management and Cost control.

ACTION CONSTRUCTION EQUIPMENTS LIMITED, FARIDABAD

Jul 2011- Dec 2012

JUNIOR MANAGER, FORKLIFT-PRODUCTION

- Maintaining coordination with the other assembly lines (considering the lead time), the finished products of which are used as components and ensuring smooth running of the assembly line; coordinating with engineering department to discuss process improvements and cycle time improvements.
- Implementing innovative techniques to improve productivity, establishing work instruction manuals and defining test procedures for assembly.
- Handling the responsibility of guiding, training and supervising the subordinates/line operators and working as a team member for critical process handling and troubleshooting.
- Handling 20 operators in one shift. Recruiting, mentoring, training of new operators for operational efficiency; creating and sustaining a dynamic environment, imparting training to team members that fosters development opportunities and motivates high performance amongst team members.
- Map & coordinate with production people and monitor dispatch schedule on a daily as well as monthly basis
- Resolving line issues by effective communication/coordination with internal & external suppliers. Checking the valve as they are manufactured as per commitment given by the customer.

EDUCATIONAL CREDENTIALS

- **PGDM (Operations Management) 2022** – IMT CDL, 65%
- **B.E (Mechanical Engineering) 2011** - Anna University; 75%
- **Class XII; 2007**-Kendriya Vidyalaya, AFS Avadi; CBSE; 70%
- **Class X; 2005**- Kendriya Vidyalaya, AFS Adampur; CBSE; 80%
- **Software Skills**-MS Office, SAP MM, MIS, Excel, Autocad
- **Language** – Spoken Knowledge of Georgian and Russian language

