

# SHADY SAMY

## HUMAN RESOURCES



### Contact

**Address:**

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**LinkedIn:**

### Languages

Arabic – Mother Tongue

English – Advanced

### Computer Skills

MS Office (Word, Exel, Power Point, outlook )

### Hobbies

- Football
- Swimming
- Chess
- Reeding

### Summary

I have gained experience from working in Human Resources my experience involved planning organization, developing and producing results quickly in new and varied situation I am ambitious and determined able to work under pressure within team as well as individually I work with precious, enthusiasm and commitment .

### Experience

**HR Supervisor** - 03<sup>rd</sup> 2015 to Present (+6 years)

**Rehana Hotel and Resort, Sharm El sheikh**

- Well known about labor law and insurance law.
- Implementation of human resource policies and procedures
- Preparing a monthly HR reports and payroll.
- Preparing regular reports of headcount, overtime, leaves, absenteeism
- responsible for the entire recruiting cycle and undertakes all hiring activities, from advertising open roles to interviewing candidates and closing hire
- Partners with managers to plan, analyze, and develop staffing needs
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**Lawyer** - From 2007 to 2015 (+9 years)

**Legal consultancy office and lawyer**

### Education

Bachelor of Law 2006

**Cairo University**

### Certifications & Trainig

- Leadership Training.
- Enhanced Presentation & project development skills.
- Food & Safety from Ministry of Tourism.
- Communication.
- Decision Making Course.

**Refrance Upon Request**